# Instructions for Pandemic Extended Unemployment Compensation (PEUC)

State of Hawaii
Department of Labor and Industrial Relations
Unemployment Insurance Division



Part 1:

Go to HUIClaims

Go to:

http://huiclaims.hawaii.gov

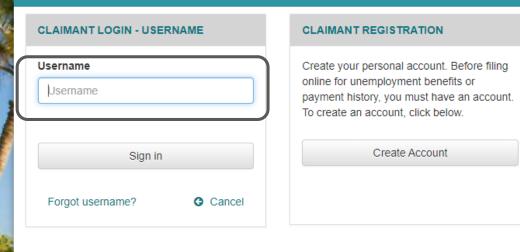
# 🐉 hawaii.gov



# Sign into your UI Account



English 中文



# Announcements

# **HIGH VOLUME**

We are experiencing a high volume of users, attempting to file claims, therefore your response time may be delayed, you may receive error messages and or dropped connections. We apologize for any inconvenience and encourage you to try again later.

# 1099 Announcement 2019

Form 1099g will be mailed on or about January 24, 2020 to all who received unemployment insurance (UI) benefits in calendar year 2019. The form includes the amount of benefits paid and other information to meet Federal, State, and personal income tax needs for the tax year.

To ensure receipt of Form 1099g, make sure that the Unemployment Insurance Division has your most current mailing address. To update your address, login to your online account and select "Address Change" from the main menu. The 1099 information will also be available for viewing on-line after January 18, 2020. Select "Claim Inquiry" from the main menu and then select "Display 1099 Information."

If you do not receive Form 1099g within a reasonable period of time, contact your local UI claims office to

# When to file

# File online during these times only:

Monday through Friday 6:30 a.m. to 11:00 p.m. HST

Weekends and Holidays 9:00 a.m. to 11:00 p.m. HST

# Reactivate or Update Employment:

Monday through Friday 6:30 a.m. to 5:30 p.m. HST

Weekends and Holidays Unavailable

# Appeals:

Monday through Friday 6:30 a.m. to 5:30 p.m. HST

Weekends and Holidays 9:00 a.m. to 5:30 p.m. HST



Test 5000 UI Claims ▼ My Account ▼ Logout

Dashboard

# Welcome, Test 5000!

To apply for Unemployment Benefits, select "File an Initial Claim" from the task list. Your claim begins the week that you submit your initial claim.

# Information You Need to Apply

- . Employment information within the past 18 months including employer name, address, dates of employment and reason for separation.
- Direct Deposit Information bank routing number and account number.
- Ex-Military members
- Federal employees
- Non-US Citizen

**Estimate Your Weekly Benefit Amount** 

# Pandemic Emergency Unemployment Compensation (PEUC)

PEUC is a temporary program that provides up to 13 additional weeks of payments to individuals whose regular unemployment claim has exhausted (balance = 0) or expired on or after July 1, 2019. To apply for PEUC, click here.

# Task List

File an Initial Claim

Click here

First-time filers must submit an Initial Claim

File a Claim Certification 

○ Click here

You must have filed an Initial Claim before filing a Claim Certification

Reactivate a Claim

Click here

Inactive claimants must reactivate their claim

File an Appeal

Click here

Appeal your claim status

My Account



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Dashboard

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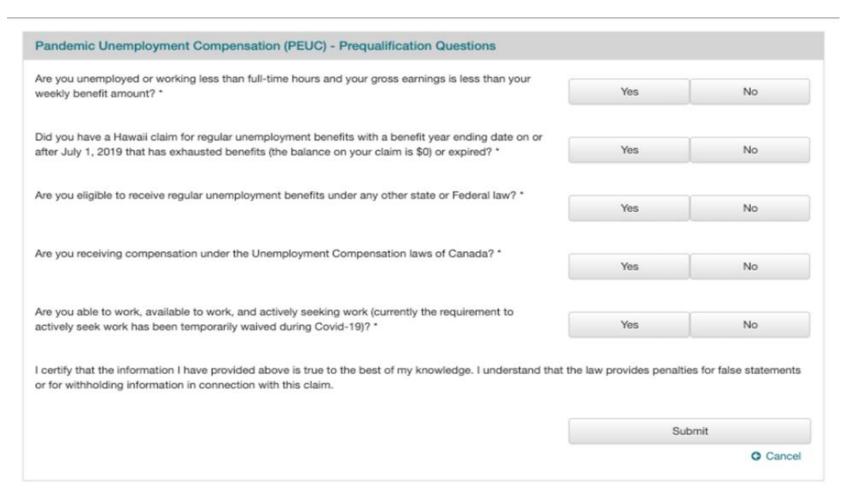
Click here

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My Account

# Part 3:

# Answer the Prequalification Questions





# Once you submit your application, you will receive this confirmation message.



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## Dashboard

Pandemic Unemployment Compensation (PEUC) - Confirmation

# Pandemic Emergency Unemployment Compensation (PEUC) Confirmation

caroline peuc chikezie,

Your application for Pandemic Emergency Unemployment Compensation (PEUC) has been submitted. Your confirmation number is 23475-0-003. Please print this page for your records. If you do not have a printer, please copy this number as proof of submission.

# After your PEUC application has been reviewed, you will receive one of the four following messages.



English <u>中文</u>

caroline UI Claims → My Account → Logour

## Dashboard

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# If your PEUC application is still under review, you will see this message.

# Dashboard

# Pandemic Unemployment Compensation (PEUC) - Review

Your application has been submitted and will be reviewed. This review will take at least 7 business days. You will receive an email once the review is finished.



# If you already have a PEUC claim, you will see this message.

# Pandemic Unemployment Compensation (PEUC) - Existing Claim

Sorry, we are unable to process your request. You already have an existing PEUC claim.

# If you are not eligible for PEUC, you will see this message.

# Pandemic Unemployment Compensation (PEUC) - No Eligible Claim

Sorry, we are unable to process your request. You do not have an eligible Hawaii claim.

You may be eligible for the Pandemic Unemployment Assistance (PUA) program. For more information or to apply for the program. Click **here**.

If you still have benefits on your regular unemploymen t claim, you will see this message.

# Pandemic Unemployment Compensation (PEUC)

You do not meet the eligibility requirements for PEUC as your regular unemployment claim still has a balance of benefits remaining. After you have received all remaining benefits, return to file for PEUC.

Thank you for your attention!